Synergy Acc2026 - Stock Aging and Stock Value Summary

The Stock Aging Query shows how old your stock is, so you can spot slow-moving items. The Stock Value Summary Query shows stock quantity and value per item based on purchase cost, and lets you update each item's standard cost. This guide covers both.

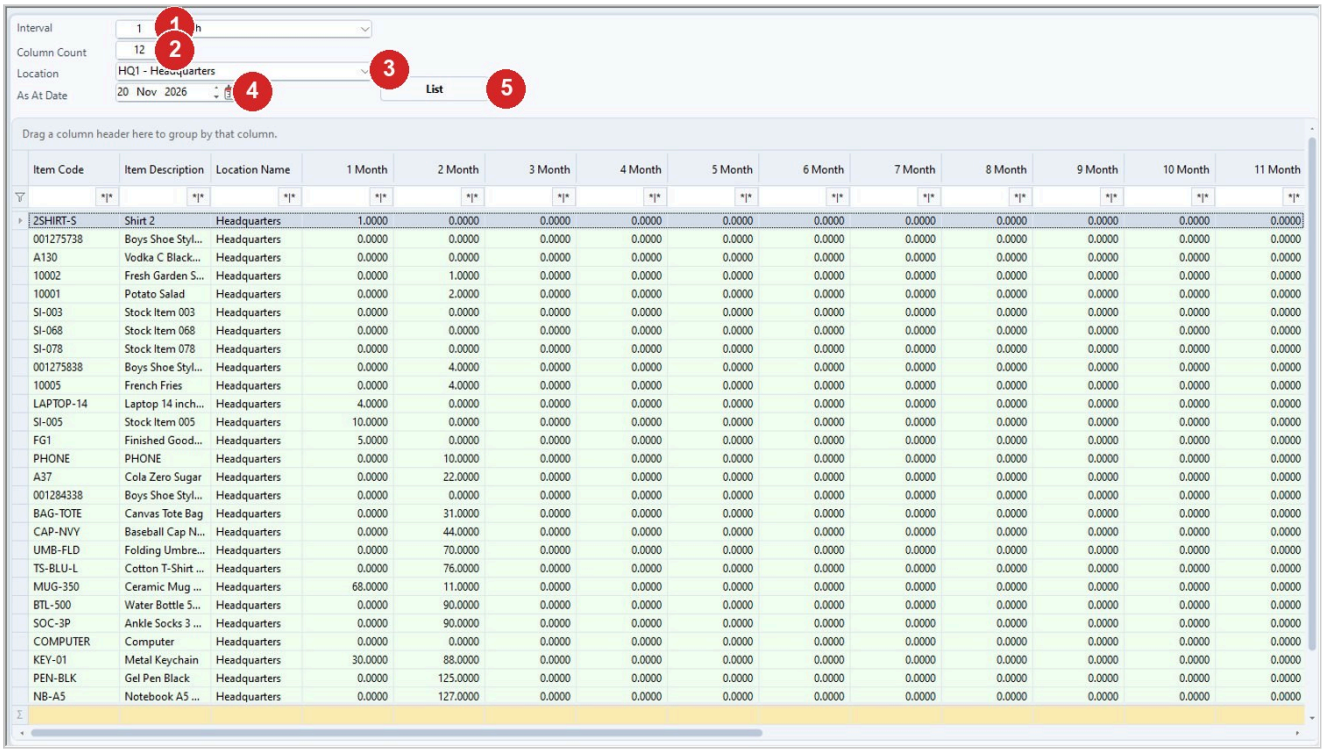
Before you start

- For the Stock Value Summary Query, make sure your costs have been posted through Inventory Cost Posting first, because the result depends on it.
- Updating standard costs changes item records, so decide carefully which items to update.

Steps

1. Check how old your stock is

Go to Inventory Management > Query > Stock Query > Stock Aging Query. The result shows each item's quantity in each age column (here HQ1 by month: 68 mugs from the last month and 11 older).



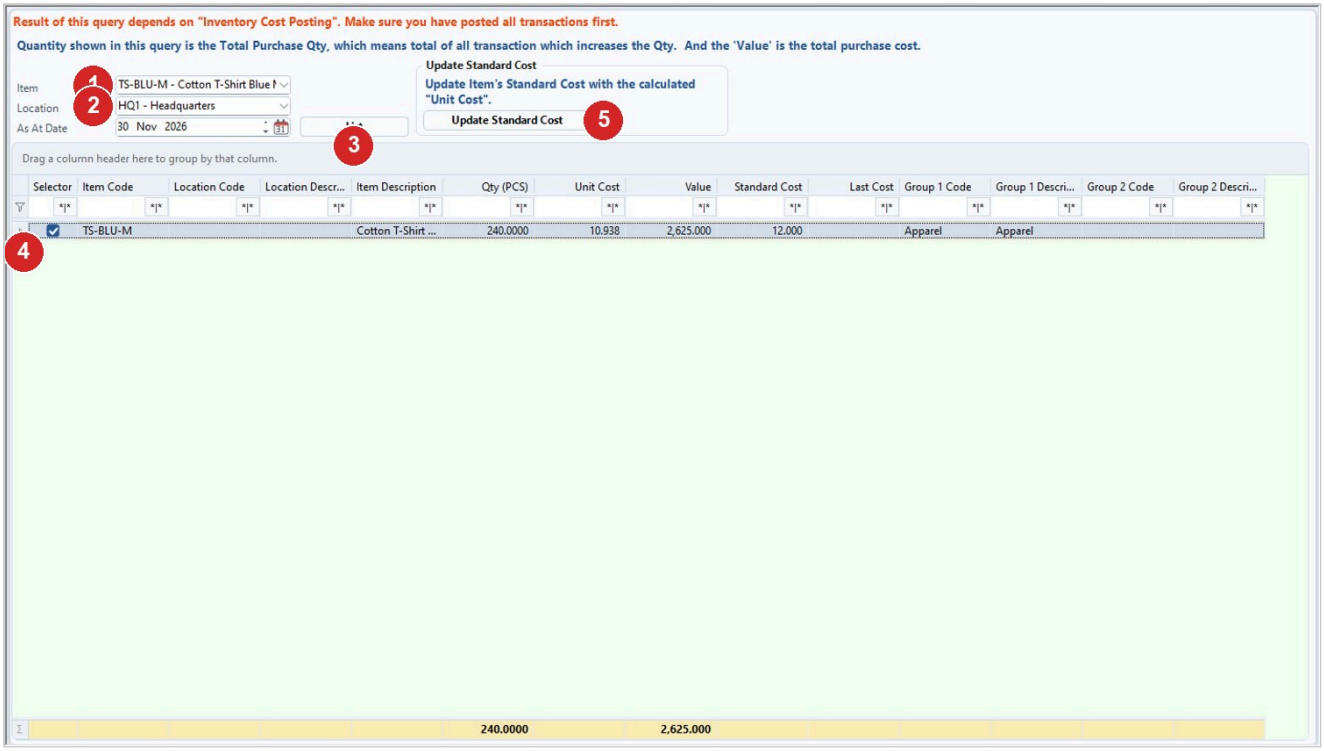
Drag a column header here to group by that column.

Item Code	Item Description	Location Name	1 Month	2 Month	3 Month	4 Month	5 Month	6 Month	7 Month	8 Month	9 Month	10 Month	11 Month
2SHIRT-S	Shirt 2	Headquarters	1.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
001275738	Boys Shoe Styl...	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
A130	Vodka C Black...	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
10002	Fresh Garden S...	Headquarters	0.0000	1.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
10001	Potato Salad	Headquarters	0.0000	2.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SI-003	Stock Item 003	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SI-068	Stock Item 068	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SI-078	Stock Item 078	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
001275838	Boys Shoe Styl...	Headquarters	0.0000	4.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
10005	French Fries	Headquarters	0.0000	4.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
LAPTOP-14	Laptop 14 inch...	Headquarters	4.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SI-005	Stock Item 005	Headquarters	10.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
FG1	Finished Good...	Headquarters	5.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
PHONE	PHONE	Headquarters	0.0000	10.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
A37	Cola Zero Sugar	Headquarters	0.0000	22.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
001284338	Boys Shoe Styl...	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
BAG-TOTE	Canvas Tote Bag	Headquarters	0.0000	31.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
CAP-NVY	Baseball Cap N...	Headquarters	0.0000	44.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
UMB-FLD	Folding Umbre...	Headquarters	0.0000	70.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
TS-BLU-L	Cotton T-Shirt ...	Headquarters	0.0000	76.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
MUG-350	Ceramic Mug ...	Headquarters	68.0000	11.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
BTL-500	Water Bottle 5...	Headquarters	0.0000	90.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
SOC-3P	Ankle Socks 3 ...	Headquarters	0.0000	90.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
COMPUTER	Computer	Headquarters	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
KEY-01	Metal Keychain	Headquarters	30.0000	88.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
PEN-BLK	Gel Pen Black	Headquarters	0.0000	125.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
NB-A5	Notebook A5 ...	Headquarters	0.0000	127.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000

Step	What to do
1	Interval and its unit (Day or Month). The first time it is 30 days; the screen remembers what you used last.
2	Column Count: how many age columns (default 4, up to 12).
3	Location, or ALL for every location.
4	As At Date (starts as today).
5	Click List (pressing Enter also lists).

2. Compare purchase average cost and update standard cost

Go to Inventory Management > Query > Stock Query > Stock Value Query (Purchase Average Cost). The result depends on Inventory Cost Posting, so post first. Qty is the total purchased (everything that increased stock) and Value the total purchase cost (here TS-BLU-M: 240 pieces, 2,625.00, unit cost 10.938 against standard cost 12.000).



Step	What to do
1	Item (optional) and
2	Location, or ALL. As At Date starts at the end of this month.
3	Click List.
4	Tick the rows whose standard cost you want to replace with the calculated Unit Cost.
5	Click Update Standard Cost, tick the confirmation box and click OK (CANCEL stops). When you see Done. Please refresh data., click List again.

Tips

- Your last used column count and interval are remembered in the Stock Aging Query.
- In the Stock Aging Query, a group column is hidden if that item group has no name set.
- In the Stock Value Summary Query, the quantity shown is the total purchase quantity. Depending on how the screen is opened, it can instead show the balance quantity and value, which is purchase cost minus stock issued.
- Update Standard Cost skips rows that are not ticked and rows with a quantity of zero.
- The confirmation box in the pop-up window is different from the row tick boxes in the grid. Tick the rows first, then click Update Standard Cost.
- Quantities and costs follow the decimal settings of your company.

Common problems

The aging columns are not what I expected.

Check Interval and Column Count.

Update Standard Cost changes nothing.

No rows are ticked, or the ticked rows have a quantity of zero.

The stock value figures look old.

Costs have not been posted yet. Post them through Inventory Cost Posting, then click List again.

Draft: written from Synergy's support notes (checked by AI against the program), not yet reviewed by Synergy staff.

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